



Employment Opportunity:

Position: Customer Service Specialist

Harmony Enterprises, and Equal Opportunity (EEO/AA) Employer, is seeking a Customer Service Specialist who is friendly, hardworking, and thrives to make sure the customer is satisfied.

Job Description: The employee will work closely with customers and service techs to coordinate installs and service requests. Responsibilities include working with third party service technicians, general administrative tasks, and responding to internal and external inquiries via email and telephone in timely manner.

Required skills/experiences: Excellent communication skills, MS office software skills, and the ability to work in a professional, team-oriented environment.

Applicants should have and desire qualities that align with our company's Core Values:

- Commitment
- Passion
- Innovation
- The Courage To Make A Difference
- Enhancing Our Shared Experience

Preferred skills: Customer service experience and a general understanding of database management systems.

Pay will be based on experience.

Harmony Enterprises, Inc., is a global solutions provider in recycling and waste management. We manufacture, compactors, balers, product destruction equipment, wireless monitoring systems, and solar powered equipment. Please visit our website for more information: [www.harmony1.com](http://www.harmony1.com).

Interested candidates, please apply online or submit resume to: Lindsey Barrett at [lbarrett@harmony1.com](mailto:lbarrett@harmony1.com) or mail to Harmony Enterprises, Inc. 704 Main Ave N, Harmony, MN 55939. No telephone inquiries, please.