Harmony Enterprises’ Assemblers are tasked with assembling the world’s highest quality balers and compactors.

**Responsibilities:**

* Prepares work to be accomplished by studying assembly instructions, blueprint specifications, and parts lists; gathering parts, subassemblies, tools, and materials.
* Positions parts and subassemblies by using templates or reading measurements.
* Assembles components by examining connections for correct fit; fastening parts and subassemblies.
* Verifies specifications by measuring completed component.
* Resolves assembly problems by altering dimensions to meet specifications; notifying supervisor to obtain additional resources.
* Keeps equipment operational by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs.
* Maintains safe and clean working environment by complying with procedures, rules, and regulations.
* Maintains supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies; verifying receipt of supplies.
* Conserves resources by using equipment and supplies as needed to accomplish job results.
* Documents actions by completing production and quality forms.
* Contributes to team effort by accomplishing related results as needed.

**Requirements:**

* HS Diploma or equivalency preferred.
* Ability to work as part of a progressive team member in an environment that is focused on career, community, and culture.