



## Job Overview of Operations Manager

Harmony Enterprises' Operations Manager position will plan, direct and coordinate production operations for the main manufacturing facility in Harmony, MN. This professional person will be responsible for improving performance, productivity, efficiency and profitability through the implementation of effective methods and strategies. You will manage a team of managers, training managers, and other direct reports.

### Responsibilities

- Ensure that all products are manufactured in a correct, cost effective and timely manner in alignment with specifications and quality requirements.
- Improve operational systems, processes and best practices that guarantee organizational well-being.
- Plan and manage inventory and ensure warehouse efficiency.
- Contribute towards the achievement of company's strategic and operational objectives.
- Examine financial data/statements and use them to improve profitability.
- Perform quality controls and monitor production KPI's.
- Recruit, hire, train, supervise and terminate employees.
- Maintain and enforce all safety programs and procedures

Required skills/experiences: Excellent communication skills, MS office software skills, able to work in team oriented environment, quick learner, and a self-motivated problem solver.

Preferred skills: College degree in industrial engineering, management, industrial technology, or business administration, Experience as Operations Manager or similar role, Knowledge of project management principles and practices, Knowledge and understanding of ISO standards.

Pay will be based on experience.

Harmony Enterprises, Inc. is the leading equipment manufacturer for the waste handling and recycling industry. Visit our website for more information about our company: [www.harmony1.com](http://www.harmony1.com)

Interested candidates, please submit resume to: Ramon Hernandez at [ramonh@harmony1.com](mailto:ramonh@harmony1.com) or mail to Harmony Enterprises, Inc. 704 Main Ave N, Harmony, MN 55939.